



MD/DC Damage Prevention Committee

Kevin Woolbright, Chairman
Mark Hamrick, Vice Chairman
Susan Sullivan, Secretary

Minutes of the meeting for January 24, 2023
Hybrid Meeting hosted by Miss Utility in Hanover, MD
Prepared by Susan Sullivan

CALL TO ORDER AND INTRODUCTIONS

Chairman Kevin Woolbright called the regular monthly meeting to order at 9:34 AM. There were forty-one (41) virtual attendees and twenty (20) onsite attendees.

APPROVAL OF MINUTES

A motion to approve the November 22, 2022, was made by Marc Haines (BGE) and seconded by David Wilkins (WSSC). The motion carried by approval.

The approved meeting minutes will be posted at <https://www.missutility.net/excavators/>.

OPEN DISCUSSION

Shelly Masone (Ecotech) thanked Susan Sullivan (Miss Utility) for getting color code cards mailed to her.

Marc Haines (BGE) thanked Jenn Arroyo (Miss Utility) for her quick response to a recent email.

Dominic Pope (Gaines and Company) thanked Ian Jones (BGE) for delivering a great presentation during January's AUC of Maryland meeting.

Paul Kwiatkowski (MD Authority) suggested that when unresolved issues arise between two (2) parties, an NPV (Notice of Probable Violation) be submitted as a means to educate about and enforce Maryland's Title 12. Jim Barron (MD Authority, Executive Director) did, however, recommend bringing initial concerns and issues, related to Title 12 Law, before the Damage Prevention Committee during their monthly meetings for recommendations and feedback prior to submitting and NPV in hopes of a resolution prior to a filing.

Regina Lumpkin (NPL) thanked WSSC and ProComm for their quick response time to recent locating concerns.

Bill Jackson (MDOT SHA) sent the following information via Zoom Chat: We are moving away from abandonment of utilities in our ROW. Please see [roads.maryland.gov - Business/Utility Center/2021 MDOT SHA Utility Manual Deactivated or taken-out-of-service utilities](https://www.roads.maryland.gov/OOC/MDOTSHAUtilityManual.pdf)
<https://www.roads.maryland.gov/OOC/MDOTSHAUtilityManual.pdf> Section 6.14

Abandoned or Abandonment: In the past, this term was used to denote utility facilities that were deactivated or taken out-of-service. As the connotation of this term implied that there was no further responsibility for the facility, this term is no longer used. The Utility is still responsible for any utility facility that is deactivated or taken out-of-service unless otherwise agreed to, in writing, by the MDOT SHA and the Utility.

Please have all Utility Owner Representatives review. I plan to be in person during next month's meeting and discuss further and individually.

OLD BUSINESS

No old business to report.

NEW BUSINESS

Kevin Woolbright, MD/DC's Damage Prevention Chairman, stated that with the upcoming retirement of Damage Prevention Committee Vice Chairman, Mark Hamrick, July 1, the Vice Chairman Position will be vacated. He stated that anyone interested in this position, email Susan (DPC Secretary) with information detailing previous damage prevention or leadership participation prior to the February 28th meeting. All interested parties will have an opportunity to address committee and MD/DC Board Members and attendees during the March DP Meeting. All nominations will then be considered during the April MD/DC Subscriber's and BOD Meeting with recommendations being made. Kevin will then announce the new Vice Chairman during April's DPC meeting. For more information about the position, please contact Kevin at bright.67@verizon.net.

The Damage Prevention Committee is opening up, as was done in the past, a 10–15-minute time frame to those wishing to guest speak during upcoming DP meetings. Topics should be educational in nature and focus on a company's damage prevention programs or advanced damage prevention practices. This should not be a sales pitch but if a company product is damage prevention or safety oriented, it can be presented as a damage prevention tool with a focus on its role in damage prevention. Other safety related topics will be considered. Dig Smart Award winners are encouraged to present. Please contact Susan if interested in presenting or would like to recommend someone you know would be interested in presenting.

Kevin Woolbright would like the Damage Prevention meeting platform to return to an onsite, face-to-face only meeting as it was pre-Covid 19. Please attend onsite when possible. The decision to end the hybrid platform will remain under consideration as the year progresses.

2023 National Conferences

- Global Excavation Safety Conference
 - February 12-14, 2023
 - Tampa, Florida
 - <https://globalexceptionsafetyconference.com>
- Common Ground Alliance
 - April 17-21, 2023
 - Orlando, Florida
 - <https://www.cgaconference.com/>

MD/DC Board Members as well as OCC leadership, will be in attendance for both conferences.

MISS UTILITY CALL CENTER

- Updates Reported by Jennifer Arroyo (Miss Utility)
 - Jennifer shared information on iVerify, software created by OCC to analyze the accuracy of every ticket's scope of work in relation to its created polygon. When this information is determined to be inaccurate, an alert is created, and the ticket is reviewed by a call center supervisor. If an inaccuracy is confirmed, an attempt to contact the user is made and when possible, the ticket corrected with user approval. If inaccuracies remain on-going with a direct release user, the user may lose direct release privileges and put back into review. These procedures are intended to increase ticket accuracy and thereby, excavation safety.
 - In response to Jennifer's explanation of iVerify, Regina Lumpkin asked if the polygon was part of an iVerify check even if new street names have not been added to any of the maps at the time of submission. Jenn stated that regardless of unnamed streets or 'missing' parcel data on a map, marking instructions and driving directions must be included on every ticket and the polygon must cover a contractor's scope of work in its entirety.
 - In response to Maryland's most recent Title 12 law update (June 2022) and a user's ability to select an excavation start date, a revamping of ticket fields is underway. This change will require the ticket processor to select an excavation start date which will generate the Response Due By date/time and Expiration date/time. Once these changes are complete, Maryland's outbound tickets will show four (4) date/time related ticket fields: Call date/time; Start date/time; a Response Due By date/time and Expiration date/time.

- ITICnxt Virtual Training
 - Upcoming trainings: Feb 2 | March 3 | April 6
 - Please visit <http://missutility.tryitic.com/> for multiple ITICnxt resources.
 - All 2023 Virtual ITICnxt Training dates and preregistration links are posted at <https://www.missutility.net/calendar-events/>.

- Dashboard Reporting: Jennifer Arroyo provided ticket volume data for the month of December 2022.
 - Inbound ticket volume: 63,597 a monthly decrease of 10.882% compared to 2021
 - Outbound volume: 354,601 a year-to-date decrease of 23.282% compared to 2021

- Damage Reporting: Susan Sullivan provided YTD data through December 2022 of reported damages in MD/DC.
 - 813 utility damages (194 mains and 619 services)
 - 29.52% due to no call or valid ticket
 - 34.56% due to hitting a marked line
 - 29.03% due to incorrect locate marks
 - 6.89% due to other root causes

MARYLAND AUTHORITY | Jim Barron, Executive Director

- 2022 Wrap Up
 - Investigated and Reviewed 86 NPVs in 2022:
 - 37 Marking Violations

- 23 No Ticket Violations
 - 22 No Test Pit Violations
 - 4 Expired Ticket Violations
- Sponsored and passed two pieces of legislation:
 - Drafting Error in 12-135, put training back into Title XII
 - Select Start Work Date
- Renewed CGA Membership
- Submitted the 11th Annual Report to the Governor and Legislature
- Created Mobile Apps for the MD Authority Website, both Android and Apple
- Contributed \$20,000 to the Miss Utility Radio Campaign
- Attended and participated in the MML & MACo Summer Conferences
- Gold Sponsor for the Greater Chesapeake Damage Prevention Training Conference
- Sponsor of the Construction Angels/Miss Utility Golf Tournament
- Received \$4,701.00 from a PHMSA State Damage Prevention Grant
- Received a perfect 258 score on our 2021 PHMSA Evaluation
- At the January 11, 2023, meeting The Authority:
 - Elected officers:
 - Chair, David Gaines, Gaines and Company, AUC of MD representative
 - Vice Chair, Paul Kwiatkowski, Howard County, MACo representative
 - Treasurer, Tamara Neal, Washington Gas, Subscriber representative
 - Amber Brengel, Beltsville Supply, PWCA representative
 - Reviewed seven (7) NPVs:
 - Three (3) Mechanical EQ with 18” of a facility
 - Four (4) No Ticket
 - Issued fines

The next Authority meeting will be a Zoom Closed Executive Session on February 8, 2023. Future Authority meetings will now be on the 2nd Wednesday of the month instead of the 1st Wednesday of the month.

COMMITTEE REPORTS

2023 GCDPTC | Matt Ruddo, Chairman (OCC)

- Conference Dates: October 24-27, 2023
- Conference Venue: Ocean City Fontainebleau Resort
- 2023 committee meetings will continue to meet in person, with a virtual option, but will be held independently of the monthly DPC meetings.

MD/DC SUBSCRIBERS COMMITTEE & BOARD OF DIRECTORS | Scott Brown, Chairman

Next meeting is scheduled for April 13, 2023.

DAMAGE PREVENTION AND SAFETY COMMITTEE

Kevin Woolbright, Chairman | Mark Hamrick Co-Chair

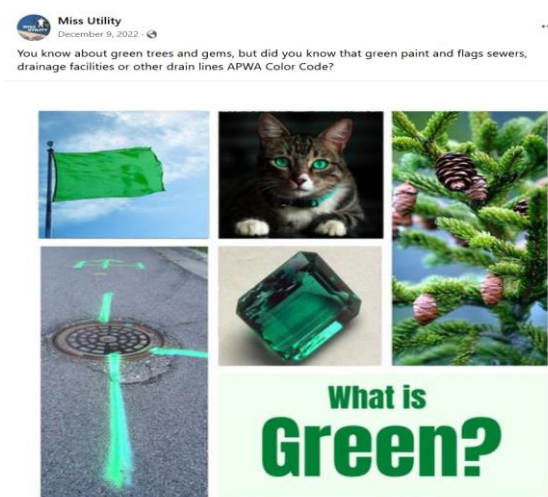
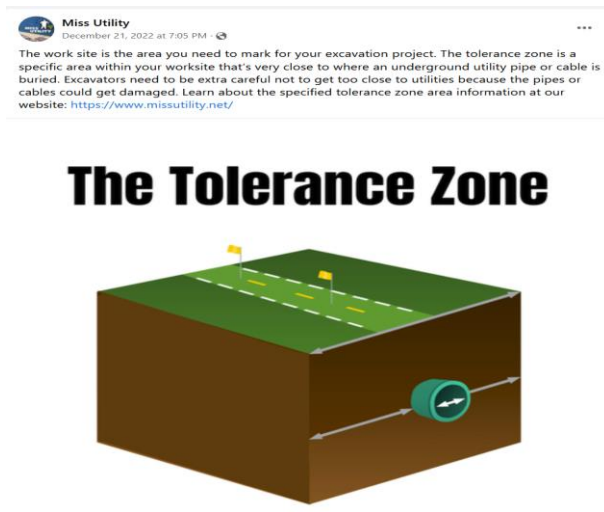
- DPT Upcoming:
 - January 21 - Flippo
 - January 27 – ODPT @ Miss Utility
 - February 1 – ODPT in Charles County
 - February 8 – Flippo

- February 10 & 24 – P Flanigan
- February 16 & March 2 – Gray & Son
- DPT Completed:
 - October 12 – Paradigm Largo
 - November 4 – Virtual DPT
 - November 9 – City of Aberdeen
 - November 10 – PSC
 - November 18 – Virtual DPT in Spanish

All 2023 DPT dates and links are now posted at <https://www.missutility.net/calendar-events/> Onsite and Spanish Damage Prevention Training is available. Please reach out to Susan for more information.

➤ Miss Utility Facebook

Please visit www.facebook.com/missutilityofmd/ for dig safe posts, holiday announcements, call center notices/information and current events. Please like or share posts to show your support for Miss Utility and the dig safe message.



- Carvertise Marketing Metrics | Reported by Susan Sullivan, Miss Utility
 - Nine wrapped cars currently travel throughout Montgomery, Prince George, Charles, Allegany, Garrett and Baltimore Counties Baltimore City and Washington D.C.
 - Quantitative Performance Data for the month of December:
 - Miles traveled by fleet: 13,610 (5,510 above expectation)
 - Impressions per fleet: 1,987,060 (804,460 above expectation)
- 2023 Smart Awards Committee | Kevin Woolbright, Chair
 - 2022 Dig Smart Award Winners:
 - Excellence Award: Gray & Son
 - Maryland: Comer Construction
 - District of Columbia: CW & Sons Infrastructure, Inc.
 - Honorable Mention: Baltimore Tree

- The annual Locator Achievement Awards are coming up soon. This award recognizes exceptional locators in the Miss Utility service territories who excel in damage prevention and safety, who are nominated by their managers and who qualify by meeting a rigorous list of requirements.

Kevin Woolbright discussed the importance both utility companies and contract locators play in providing feedback during the vetting process of selecting Dig Smart Award winners and Locator Achievement Award nominations. In order to review award requirements, brainstorm on keeping the awards fresh and relevant, as well as, reestablishing the commitment of utility company representatives and contract locators, a kick-off 2023 Awards Committee Meeting will be held prior to February’s DPC meeting. It will be open to all stakeholders. Please contact Susan or Kevin if interested in attending.

CONSTRUCTION ANGELS | Kevin Woolbright, CA Board Representative for MD/DC
 Kevin thanked the MD/DC Board of Directors for their support of the Annual CA’s Golf Tournament held in 2022 with an additional thanks to Washington Gas for supporting a cornhole toss that raised additional monies for Construction Angels. He also expressed his gratitude for the speaking engagements he had throughout the Maryland service territory in 2022 which again, raised both awareness of and donations to the local CA Chapter. He is eager to continue this type of engagement and asks that anyone interested in learning more about Construction Angels or supporting and volunteering for fund-raising opportunities, to contact him directly. And, yes, there will be a 2023 CA Golf Tournament. Details to come...

There being no further business brought before the committee, the meeting adjourned at 11:42 AM.

Upcoming 2023 Hybrid MD/DC Damage Prevention & Safety Meetings

- February 28
- March 28
- April 25

MEETING ATTENDEES: This was a hybrid meeting. Onsite attendance is below. Accurate Zoom attendance is not available.

ONSITE ATENDANCE:

COMPANY	ATTENDEE NAME & TITLE	TELEPHONE #	EMAIL ADDRESS
Anchor Construction	Edisson Bracho Dispatcher & Miss Utility Coordinator	(202) 322-9378	ebracho@anchorconst.com
Anchor Construction	Jorge Lagares Safety Manager	(240) 375-0004	jlagares@anchorconst.com
AT&T	Angela Johnson BOD, Communications	(571) 218-9458	aj1731@att.com

BGE	Marc Haines BOD, Electric Rep	(443) 324-0371	marc.haines@bge.com
Comer Construction	Tim Kaptein Director of Safety	(443) 807-2391	tkaptein@comerconstruction.com
Construction Angels	Kevin Woolbright DPC Chairman CA Board Representative for MD/DC	(301) 806-8745	bright.67@verizon.net
Gaines and Company	Dominic Pope Safety Director	(443) 386-1383	dpope@gainesandco.com
Gray & Son	Lenny Corbin Safety Director	(410) 365-4156	lcorbin@graynson.com
Gray & Son	Shelly Welling Safety Specialist	(410) 771-4311	swelling@graynson.com
Howard County Maryland Construction Inspection Division	Paul Kwiatkowski Customer Service DPW Director's Office	(410) 3137562	pkwiatkowski@howardcountymd.gov
MUFDPA	Jim Barron Executive Director	(410) 782-2102	jim.barron@mddpa.org
NPL	Edie Venit	(571) 220-2261	evenit@gonpl.com
NPL	Regina Lumpkin	(301) 322-3042	rlumpkin@gonpl.com
One Call Concepts/ Miss Utility	Susan Sullivan DPC Secretary DP Liaison	(410) 782-2030	ssullivan@missutility.net
One Call Concepts/ Miss Utility	Jennifer Arroyo General Manager	(410) 782- 2101	jennifer@occinc.com
Pepco	Daniel Ullrich Supervisor	(202) 699-1589	DUllrich@pepco.com
WGL	Ryan Reese Supervisor, Damage Prevention	(571) 512-0537	RReese@washgas.com
WGL	Greg Mason Senior Specialist, Damage Prevention	(703) 750-5196	Gregory.Mason@washgas.com
WSSC	David Wilkins BOD, Water/Sewer Rep Customer Advocate	(301) 648-6953	david.wilkins@wsscwater.com