



MD/DC Damage Prevention Committee

Kevin Woolbright, Chairman
George Daffan, Vice Chairman
Susan Sullivan, Secretary

Minutes of the meeting for March 26, 2024
Hybrid Meeting hosted by Miss Utility in Hanover, MD
Prepared by Susan Sullivan

CALL TO ORDER AND INTRODUCTIONS

Chairman Kevin Woolbright called the regular monthly meeting to order at 9:32 AM. There were thirty-two (32) attendees onsite and twelve (12) virtual attendees.

APPROVAL OF MINUTES

A motion to approve the February 27, 2024, minutes was made by Michael Jewell (Columbia Gas) and seconded by Shelly Masone (Ecotech). The motion carried by approval.

The approved meeting minutes will be posted at <https://www.missutility.net/excavators/>.

OPEN DISCUSSION

Jennifer Arroyo (Miss Utility) stated that after a recent meeting with members of the Miss Utility Board of Directors, it was decided that ITICnxt's Other Tool would continue functioning 'as is' with further dialog to take place during the next MD/DC BOD Meeting in April.

George Daffan (Utiliquest) requested that users continue to submit accurate, clear, and concise and easy to understand marking instructions in addition to any autofill information that may be included in the Extent of Work field. For example, instructions that simply read: MARK REAR OF PROPERTY, is preferred over, or in addition to, latitude/longitude points that may be included as part of autofill instructions.

Randy Carey (NPL) thanked those who have offered condolences as he mourns the loss of his daughter who passed earlier this year. His new granddaughter is doing well, and he looks forward to seeing everyone in May.

Shelly Welling (Gray N Son) reminded attendees of the importance of letting ticket processors know that they can change the EOW verbiage in order to provide clear and concise marking instructions. Susan Sullivan (Miss Utility) then added that Miss Utility offers free monthly ITIC training where this and other valuable ticketing information is shared.

Michael Jewell (Columbia Gas) asked if USIC representatives were in attendance. There were none. Kevin Woolbright (DPC Chairman) to provide contact information and to continue to ask for USIC's support and participation during the DPC meetings.

Lenny Corbin (Gray N Son) thanked Marc Haines (BGE) and Susan Sullivan for supporting their 2024 annual trainings. He encouraged others to offer training to **all** employees and not just the excavators, as all company members can learn information that could potentially be lifesaving.

Mary Hill (Ferguson) educated attendees about props and covers that are available to property owners that are designed to cover or hide unsightly above ground utility boxes, peds, transformers, etc. These covers can make ‘clear evidence’ very difficult to see and offered this information as an awareness to those who are responsible for working around or referencing above ground facilities.

Referring back to the Other Tool, Erik Phillips (Utiliquest) asked about restricting its use. Jennifer Arroyo explained that the tool cannot be restricted as it needs to be available to all users in instances where streets, parcels, or boundaries have not yet been added to necessary mapping platforms in which case the Other Tool must be used. He then asked about mandating ITIC training to which Jennifer explained that although monthly training is offered to users on a regular basis, training for standard ticketing is not nor should it be mandatory.

Shelly Welling (Ecotech) suggested that a pop-up or note be added to all Code 10’s providing information on free ITIC Training. Susan explained that ITIC Resource and Training information is provided on all ITIC Error emails that are sent out via Miss Utility.

OLD BUSINESS

No old business to report.

NEW BUSINESS

No old business to report.

GUEST SPEAKER: Susan Sullivan | Miss Utility

After opening Miss Utility’s Sandbox platform (Try the Demo at <http://missutility.tryitic.com/>) Susan gave a high-level ticket processing overview with a focus on the following:

- During step 1, providing an address engages Google Maps to get you to the given map location which is marked with a green arrow. This address does not necessarily get populated in the address ticket field as it’s the placement/clicking of the polygon that auto-fills the address, street, nearest intersecting street, and city (all of which can be edited during step 2). The county is also automatically filled in but cannot be edited.
- Ticket processor should select the drawing tool that best captures the entire dig site. The Other Tool should only be used if the Property, Street, Radius or Route Tool cannot be used to accurately capture the dig site. The polygon is used for utility member notification and should not be referenced in the Extent of Work field.
- During step 2, all auto-filled ticket fields, except the county, can be edited, deleted, or added to in order to provide the most accurate information possible. This may include editing an address, city, marking instructions and/or driving directions.
- After ticket submission and release to affected utility owner members, a copy of the ticket is sent to the ticket processor’s email for one final confirmation. If errors are found, please submit corrections, or cancel and resubmit the ticket with corrections made.

MISS UTILITY CALL CENTER

- ITICnxt Virtual Training
 - Upcoming trainings: April 4 | May 2 | June 6
 - Please visit <http://missutility.tryitic.com/> for multiple ITICnxt resources and a link to all 2024 Virtual ITICnxt training dates and preregistration links.

- Dashboard Reporting: Jennifer Arroyo provided ticket volume data for the month of February 2024.
 - Inbound ticket volume: 71,323 a monthly increase of 5.159% compared to 2023
 - Outbound volume: 376,897 a year-to-date increase of 5.506% compared to 2023

- Damage Reporting: Susan Sullivan provided YTD data through February 2024 of reported damages in MD/DC.
 - 183 utility damages (51 mains and 132 services)
 - 15.30% due to no call or valid ticket
 - 33.33% due to hitting a marked line
 - 35.52% due to incorrect locate marks
 - 15.85% due to other root causes

MARYLAND AUTHORITY | Jim Barron, Executive Director |

- No Report.
- The next meeting will be an Open Meeting with a Closed Executive Session on April 10, 2024.
- Visit <https://mddpa.org/> for more information.

Title-12 Re-Write:

The Authority will not be running any legislation in 2024.

COMMITTEE REPORTS

2024 GCDPTC | Matt Ruddo, Chairman (OCC)

- Conference Dates: Oct. 22-25, 2024
- Location: Ashore Resort & Beach Club
- Upcoming Committee Meeting 05.06.24

DAMAGE PREVENTION AND SAFETY COMMITTEE

Kevin Woolbright, Chairman | George Daffan, Co-Chair

- DPT Upcoming:
 - April 1: Washington County
 - April 19: Civil Construction
 - April 18: Associated Builders & Contractors of Metro Washington
 - April 25: American Council of Engineering Companies of Maryland
 - April 26: Miss Utility Open
- DPT Completed:
 - March 5: Gray & Son
 - March 7: Gray & Son

- March 15: Virtual Spanish DPT

For information about the various training platforms available, as well as, upcoming training dates and pre-registration links, please visit <https://www.missutility.net/damage-prevention-training/>.

➤ Miss Utility Facebook

Please visit www.facebook.com/missutilityofmd/ for dig safe posts, holiday announcements, call center notices/information and current events. Please like or share posts to show your support for Miss Utility and the dig safe message.



➤ MGH Marketing Update

- Upcoming Trade Show(s)
 - Allegany County All Things Home Expo (April 12-14)
- Ad Campaign Starts April 1
 - April is National Safe Digging Month. Miss Utility ad campaign starts across these platforms:
 - Morning drive radio across all Western Shore MD & DC media markets, including most top stations
 - Endorsements - The Sports Junkies (106.7 The Fan in DC) + Cesar from WDCN
 - Washington Capitals - logos on boards shown on TV + free TV spots
 - Streaming Audio (Spotify)
 - NextDoor -- campaign reaching homeowners who hire contractors
- 2024 Scholarship Program | Scott Brown - Chair
 - The deadline to apply is Friday, May 24 at 11:59 p.m.
 - The online application can be found at <https://form.jotform.com/MissUtility/Scholarship24>.
- 2024 Awards | Kevin Woolbright | Chairman
 - Locator Achievement Awards

- We are thrilled to report that we received 59 nominations!
- LAA Banquet to acknowledge winners will be held:
 - Friday, May 10
 - At the Bowie Bay Sox Stadium
- Dig Smart Awards
 - The 2023-2024 Dig Smart Awards application will launch this summer.

CONSTRUCTION ANGELS | Kevin Woolbright, CA Board Representative for MD/DC

- June 2: Crusher Run - Texas Quarry 5K
- October 11: Annual Miss Utility/CA Golf Tournament
- November 7: GT MidAtlantic Clay Shoot at Pintail Point in Queenstown
- CA Scholarship Applications are now open. For more information, go to: <https://www.constructionangels.us/scholarship-application/>

There being no further business brought before the committee, the meeting adjourned at 11:01 AM.

Upcoming 2024 Hybrid MD/DC Damage Prevention & Safety Meetings

- April 23
- May 28
- June 25

ONSITE ATTENDANCE:

Anchor Construction	Edison Bracho Dispatcher & Miss Utility Coordinator	(202) 322-9378	ebracho@anchorconst.com
BGE	Marc Haines BOD, Electric Rep	(443) 324-0371	marc.haines@bge.com
BGE	April Bradley Supervisor Operations	(410) 470-6017	april.bradley@bge.com
Colonial Pipeline Co.	Scott Moore Right of Way	(443) 821-1797	smoore@colpipe.com
Columbia Gas	Michael Jewell Leader Operations Support Specialist	(614) 307-5304	mjewell@nisource.com
Columbia Gas	David Judy	(301) 707-2389	djudy@nisource.com
Comcast	Emily Lolli Construction Supervisor	(410) 960-0591	emily_lolli@comcast.com
Comcast	Stephen J Shelley Beltway Region Planning & Design Supervisor	(443) 243-8904	stephen_shelley2@comcast.com
Comer Construction	Tim Kaptein Director of Safety	(443) 807-2391	tkaptein@comerconstruction.com

Construction Angels	Kevin Woolbright DPC Chairman Construction Angels	(301) 806-8745	bright.67@verizon.net
CW & Sons Infrastructure, Inc	Edwin Flores Safety Coordinator	(202) 924-9951	eflores@cwsons.com
CW & Sons Infrastructure, Inc	Jesus Cruz Director of Safety	(301) 213-2153	jcruz@cwsons.com
Ecotech Hydro Excavation LLC	Shelly Masone Business Development Director	443-534-6276	Shelly@goecotech.com
Gray & Son	Lenny Corbin Safety Director	(410) 365-4156	lcorbin@graynson.com
Gray & Son	Shelly Welling Safety Specialist	(410) 771-4311	swelling@graynson.com
MDPSC	Samuel Tetteh Public Service Engineer III	(443) 253-9140	samuel.tetteh@maryland.gov
OCCLS	Craig Rose DC Manager	(667) 274-8813	Crose@occls.com
OCCLS	Cliff Whittington Quality Control Manager	(410) 610-7786	cwhittington@occls.com
One Call Concepts/Miss Utility	Susan Sullivan DPC Secretary	(410) 782-2030	ssullivan@missutility.net
P. Flanigan and Sons	Shane Boyer Safety Director	(410) 467-5900	sboyer@pflanigan.com
PEPCO	Robert Vicks Damage Prevention Investigator	(240) 508-4154	rlvicks@pepco.com
Pro Comm ELS LLC	Benjamin Chester Safety Director	(423) 430-3192	benc@procommels.com
Shentel Glofiber	Philip Dethlefs Inspector	(850) 313-3256	philip.dethlefs@emp.shentel.com
Utiliquest	Erik Phillips Director of Operations	(443) 324-7835	erik.phillips@utiliquest.com
Utiliquest	George Daffan DPC Vice Chairman Operations Manager	(301) 399-7975	george.daffan@utiliquest.com
UtiliQuest	Mike Burns Operations Manager	(443) 786-7994	mike.burns@utiliquest.com
UtiliQuest	David Knox Director of Operations	(703) 675-9236	david.knox@utiliquest.com
Utiliquest	Daniel Blais Operations Manager	(571) 295-9541	daniel.blais@utiliquest.com

Verizon	Mark Pressimone Damage Prevention	(301) 830-3118	mark.l.pressimone@verizon.com
WGL	Ryan Reese Supervisor, Damage Prevention	(571) 512-0537	RReese@washgas.com
WGL	Greg Mason Senior Specialist, Damage Prevention	(703) 750-5196	Gregory.Mason@washgas.com
WSSC	David Wilkins BOD, Water/Sewer Rep	(301) 648-6953	david.wilkins@wsscwater.com

TEAMS ATTENDANCE

AT&T	Angela Johnson BOD, Communications Rep	(571) 218-9458	aj1731@att.com
Childs Landscape	Becky Mellinger Sales Admin	(410) 974-0528	bmellinger@childslandscape.com
Ferguson Trenching	Mary Hill Safety Manager	(443) 510-9959	maryh@fergusontrenching.com
Ferguson Trenching	Gloria Delgado Safety Admin Assistant	(410) 519-5700	gloriad@fergusontrenching.com
Fort Myer Construction Corp	Sean Paris Damage Prevention Investigation	(202) 498-2598	sparis@fortmyer.com
Harford County	Charmane Dawson Administrative Specialist I		cldawson@harfordcountymd.gov
NPL	Randy Carey Safety Manager	(571) 921-0210	rcarey@gonpl.com
NPL	Edie Vent Supervisor-Accounting Services	(301) 322.3042	evenit@gonpl.com
One Call Concepts/ Miss Utility	Jennifer Arroyo General Manager	(410) 782- 2101	jennifer@occinc.com
Pro Comm E.L.S. LLC	Mike Hicks Dir. Business Development & IT	(443) 414-1902	mike@procommels.com
SMECO	Lisa Hurley Locating Coordinator	(410) 535-9403	lisa.hurley@smeco.coop
Verizon	John Reynolds Cable Splicing Technician	(443) 350-0718	john.n.reynolds@one.verizon.com